

TOWN OF ASHLAND PLANNING BOARD

[Site Plan Review Checklist](#)

Before submitting the enclosed Site Plan Review Application, please read through this checklist to be sure you have provided all required information. If you have any questions about this process, please contact the Town Office (603-968-4432).

Needed for Submission:

Application completed entirely

Proper Identification of all Tax Map numbers and Lots (This information is available at the Town Office Building)

All required copies (7) of site plan maps (See Section 2 of application & Section 3.3 of the Site Plan Regulations)

All signatures where necessary (See Section 6 of application)

A check made payable to the Town of Ashland for filing fees (See Section 5 of application)

Please be sure to have your application filed in the Town Office 15 days prior to the scheduled meeting you wish to submit to. Failure to file an accurately completed application within the stated time frame will result in your application being delayed for a period of at least 1 month.

HELPFUL INFORMATION

Town Office Building, 20 Highland Street, Ashland, NH 03217 (603) 968-4432

Patricia Tucker, Town Clerk, 20 Highland St. Ashland, NH 03217 (603) 968-4432

Laura Plummer, Administrative Asst., 20 Highland St., Ashland, NH 03217 (603) 968-4432

The Town Office is open five days a week, except holidays from 8:00am to 4:00pm, Monday, Tuesday, Wednesday and Friday, Thursday from 8:00am to 5:00pm.